Start on the ACNC home page, which is www.acnc.gov.au. Hover over the tab 'search for a charity'. Then click the heading 'search the charity register'. Click on the tab 'search by charity'. Type the charity's name into the box on the left hand side.

A dropdown menu will appear directly below. Select the correct charity name from the dropdown menu. The search results will now show that charity only. Click on the charity's name. This brings you to a page showing an overview of the charity.

At the top left under the charity's name, you can see if the charity is registered and if their reporting is up to date. Now, click on the 'financials and documents' tab. Scroll down to the bottom of the page to where you see the heading 'documents'. Locate the document titled 'Governing Document'. Click the link to download it.