TNAA Agenda for committee meeting

27th June 2023

**Call to order – Time:**

**Attendees:**

**Apologies:**

**Committee Meeting to be recorded to allow accuracy of the minutes.**

1. **Approval of 30/05/2023 committee minutes**

Previous meeting 30th May Proposed: Seconded:

1. **Reports**

**Presidents Report June Report Attached**

**Proposed:**  **Seconded:**

1. **Financial Matters**

**Treasurer to Present the Financial Report for the period 1st June– 27th June**  **Reports attached.**

Angelo’s Reports to be supplied 26th June to have up to date financials.

Profit & Loss:

Balance Sheet:

**Proposed:** **Seconded:**

1. **The committee adopts the PayPal report prepared by Lyn showing membership and donation revenue.**
2. **Paypal report to be supplied 26th June to have up to date financials.**

**Proposed**:  **Seconded:**

1. **Membership and Website Coordinator’s Report Reports Attached**

**Proposed: Seconded:**

1. **Discussion points:**

**Lyn Donnelly to address the committee providing a report on Volunteer Training Resources/Recruitment and Volunteer Workshops. Workshop to be discussed re content, delivery and who should deliver it.**

**Induction Process to be discussed.**

**Amanda is now working through the task list of outstanding jobs.**  **Reports Attached**

**Proposed:**   **Seconded:**

1. **Fundraising opportunity for TN**
	1. **The fundraising opportunity is in full swing. I have contacted all SGLs regarding the Dance show and Volunteer workshop. I have only heard from two SGLs that would like to participate. I have sent all SGLs a reminder 19/06/2023.**
	2. **Lyn has posted on our website all details for the dance show with an advertisement for ‘One night in Cairo” (the show title). The article is worth a read.**
	3. **Victoria will be donating the net proceeds to TNAA. She will cover her costs which is the hire of the venue, the DJ (who gave her an excellent price) and any other minor costs such as printing, advertising, and then the rest gets given to TNAA. She will be transparent with this and provide receipts. The money will then be transferred into TNAA bank account.**

**Proposed:**  **Seconded:**

1. **Vice president’s Report**

**Helen Tyzack has elected to give a verbal report re the MAB and the research project progress.**

**Proposed:** **Seconded:**

1. **Peter Gough’s Report**

**Verbal Report**

**Proposed: Seconded:**

1. **Other Business**

**Sarah Wilkinson has been in a lot of pain caused by TN. I asked Sarah if she would like to take a little bit of time to concentrate on her health and she replied, “that would be good”. Sarah will return when she feels able to do so.**

**The meeting will allow open discussion/debriefing on the past month after the formal Committee Meeting finishes, which will not be recorded.**